

DATE:           SEPTEMBER 21, 2004  
TO:             **ALL AIRPORT EXPRESS AND TROLLEY DRIVERS**  
FROM:          UTU Local 161 Executive Committee

All Airport Express and Trolley drivers should carefully review their personal records pertaining to tickets they have sold during June, July, and August 2004.

As a result of a detailed payroll inquiry filed by an Airport Express driver and a grievance filed by UTU Local 161, the GLS Accounting office has acknowledged “discrepancies” and “a summary error” which have caused a shortage of hundreds of dollars in ticket sales commissions. Those are commission payments which should have been paid to Airport Express and Trolley drivers for June, July, and August.

Accounting errors encountered were such as a driver receiving a commission payment for 4 tickets when he or she actually issued 52 tickets that day, or payment for 5 tickets when he or she actually issued 46 tickets that day, and so on, day after day. After being told initially by Accounting that it was “impossible” to reconcile the disputed commissions without identifying specific dates or shifts, it was found not only to be possible, but easy to reconcile. Just picking any day in July or August for review would have shown a commissions discrepancy because accounting ticket sales commission records were wrong for each day during those months.

How such large, glaring discrepancies and violations of the contract occurred on a daily basis has been determined and is being corrected. Airport Express/Trolley drivers will soon be receiving overdue, corrected commission payments for tickets sold during June, July, and August.

All Airport Express and Trolley drivers are reminded to keep their own personal records of their daily ticket sales. Once a month you routinely receive in your regular paycheck a payment for those ticket sales. A recap review of your own personal records will help assure that any other internal errors in accounting which adversely affect your pay are short-lived.